

# Webinar | Knowledge Transfer:

How to make sure you know what you don't know when you experience staffing changes

Tuesday, February 28, 2023

**Online via Zoom** | 6:00 PM - 7:00 PM EST

When employees leave their positions, they take with them all of the experience and knowledge that may have been essential to the work they did, and critical to your organization, community, and current and future employees. If that knowledge is lost, it can undermine organizational capacity, and cause disruptions in services and performance.

In this webinar, we will share examples of the impact of when knowledge transfer goals were not met, examples of ways to prevent too much knowledge loss, and will discuss completing a **Position Knowledge Inventory**. This allows organizations to get an idea of the knowledge and responsibilities required to fulfill all current positions in order to seamlessly transfer key information to future employees.

**Register Online via Zoom**