

NYS Housing Trust Fund Corporation

Office of Community Renewal

NYS Community Development Block Grant Program 2012 Consolidated Funding Application



**Environmental Finance Center
Minnowbrook Conference Center
Blue Mountain Lake, New York
April 10-12, 2012**



New York State CDBG Program

- Develop viable communities by providing decent housing and a suitable living environment, as well as expanding economic opportunities, principally for persons of low- and moderate-income.
- NYS must ensure that at least 70% of its CDBG grant funds are used for activities that benefit low- and moderate-income persons (at or below 80% of median). This is achieved by granting "maximum feasible priority" to activities that meet one of the following National Objectives:
 - Benefit low- and moderate-income persons or families; or
 - Aid in the prevention or elimination of slums or blight; or
 - Meet an urgent community development need.
- ***Eligibility*** - The Office of Community Renewal administers CDBG funds for non-entitlement areas - ***units of local governments*** - with populations of less than 50,000 and counties with populations of less than 200,000.

CDBG and CFA



NYS Consolidated Funding Application

HomeHelpPrintLog Out

Application Number 3343
Project: hcr PPT
[more](#)

Select Project Category

Welcome to the NYS Consolidated Funding Application.

This is the first step of your application so please answer the following set of questions as accurately as possible.

Choose one or more categories below that best represent the *hcr PPT* project for which you wish to submit this application:

- ☐ Affordable Housing
- ☐ Community and Waterfront Revitalization
- ☒ Direct Assistance to Businesses
- ☐ Energy & Environmental Improvements
- ☐ Low Cost Financing
- ☐ Municipal/Public Infrastructure
- ☐ Parks, Recreation, Historic Preservation and Heritage Areas
- ☐ Sustainability Planning Assistance
- ☐ Transportation Infrastructure
- ☐ Workforce Development

Proceed with Application

Consolidated Funding Application Eligible Activities

■ **Public Infrastructure**

- Public Water/Sanitary Sewer/Storm Sewer

■ **Economic Development**

- Traditional Economic Development
- Small Business

■ **Public Facilities**

- Day Care Facilities
- Community Centers/Senior Centers
- Removal of Architectural Barriers

■ **Other Public Facilities**

- Sidewalks
- Roads

Unified Funding Round Activities Non-CFA

■ **Housing Rehabilitation Assistance**

- Single-family and multi-family
- Owner occupied and non-owner occupied

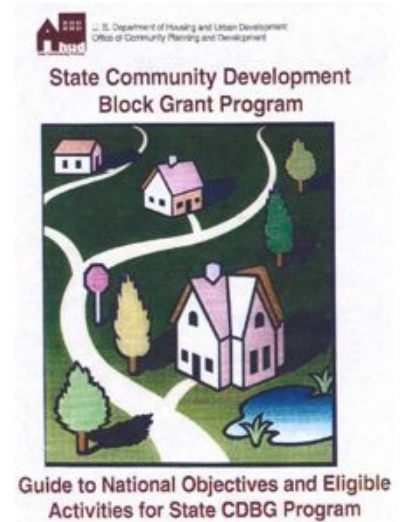
■ **Homeownership Assistance**

- Mortgage Subsidy, down payment assistance, and closing costs
- Homeownership Counseling

Public Infrastructure

- Public/water/sewer
 - Can include laterals as an ancillary activity
- Sanitary/storm water separation
- Provide project budget including all sources of funds
- Supporting documentation
- Description of existing conditions
- Maximum CDBG Funds
 - Towns, Cities or Villages: \$600,000
 - Counties: \$750,000
- Shared Municipal Infrastructure
 - Infrastructure: \$900,000

National Objective Compliance



■ LMA: Low/Mod Area Benefit

- Public Infrastructure projects
 - Service Area must be 51% low-and moderate income
- Two data sources can be used to demonstrate compliance
 - Census Data
 - Survey Data

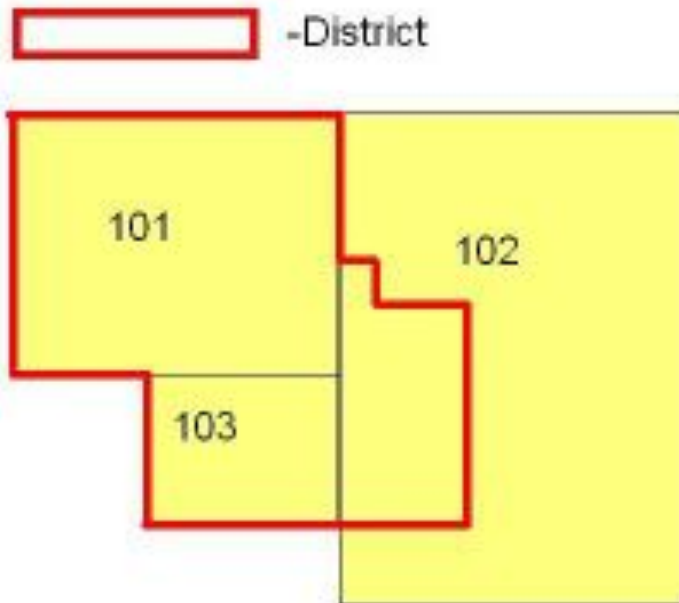
■ LMH: Low/Mod Direct Benefit – Lateral Connection

- Beneficiaries must qualify as being less than 80% of AMI
- Income documentation must be reviewed and retained to substantiate compliance

National Objective Compliance

■ Census Data

- **Must** match proposed benefit area



■ Survey Data

- Survey results must be summarized
- Survey instrument should be adequate to demonstrate eligibility
- Must include total population of the service area not just respondents
- Map Vacant, Seasonal and Institutional units
 - Seasonal housing must be presumed to be non-LMI
 - If required response rate is not met:
 - All non respondents and all vacant housing must be presumed to be non-LMI

Potential Eligibility Issues

- Ineligible applicants or activities
- Public Hearings: failure to hold prior to application
 - For 2012, one public hearing required prior to submission
 - Second public hearing will be held during the course of undertaking the project
- Failing to adequately demonstrate National Objective Compliance
 - Census data vs. survey data
 - Excluding a benefitting population from total count
 - Excluding description of National Objective compliance
 - Seasonal housing
 - Must be included, but must be presumed to be non-LMI

Smart Growth Public Infrastructure Act

- Requires the New York Housing Trust Fund Corporation to ensure, to the greatest extent practicable, that ***public infrastructure*** projects meet relevant Smart Growth criteria prior to approving, undertaking and/or financing such projects.
- Criteria are identified in the legislation which can be reviewed at Chapter 433 of the Laws of 2010.
 - Applications will lose points for not addressing Smart Growth

CDBG CFA Critical Application Areas

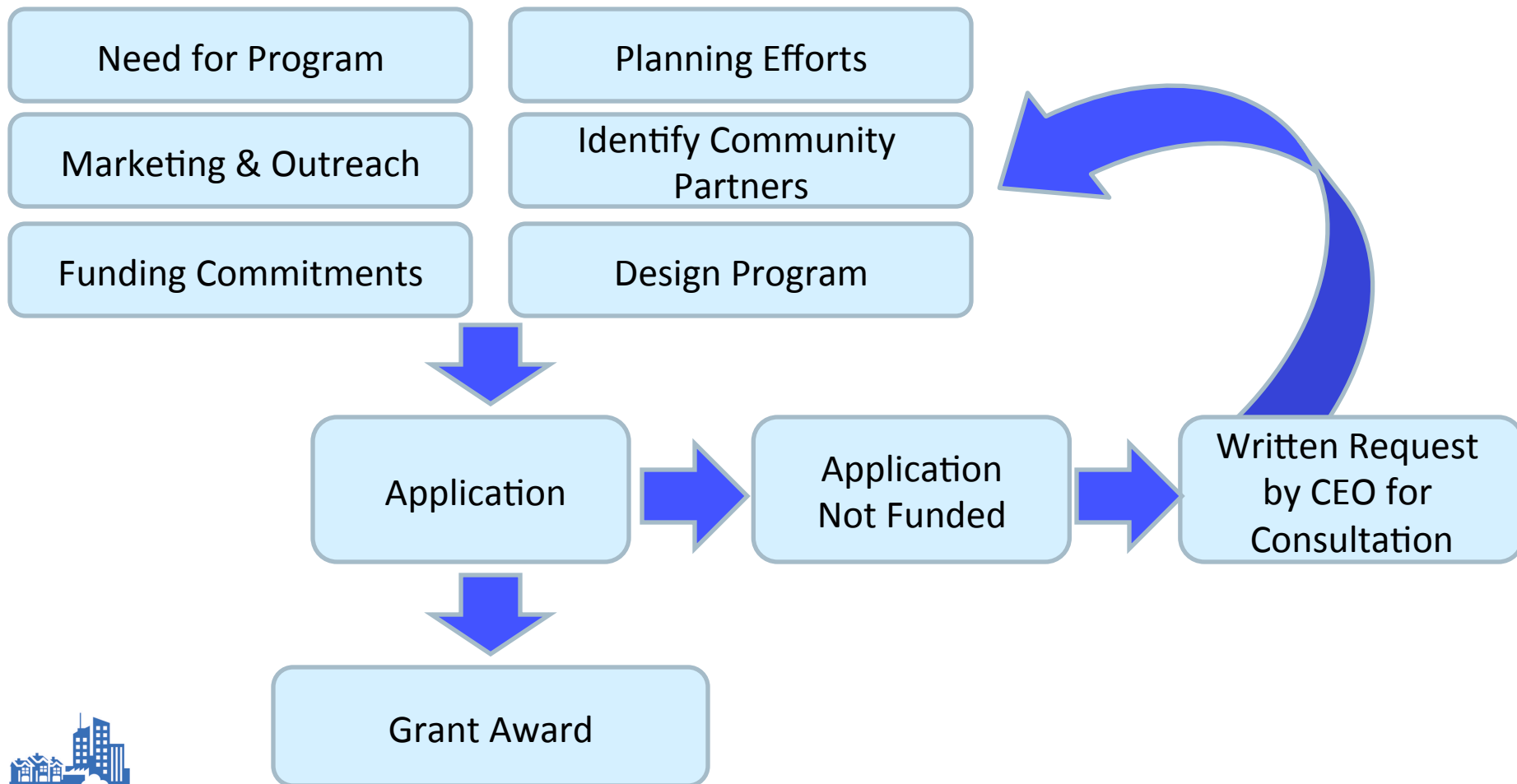
Applications are competitively rated and scored against each other and receive Program Assessment Scoring based on the following factors:

- Severity of need
- Extent to which activity resolves identified need
- Appropriateness of activity
- Quality of application
- Capacity to complete activities in a timely and effective manner
- Public benefit
- Project feasibility & schedule
- Leveraging and availability of other resources
- Reasonableness of project costs, including engineering, program delivery and administration
- Extent to which activity complements other federal, state, & local programs
- Evidence of public support

Helpful Hints

- Become familiar with CFA
- Review all required uploads for the CFA
- Upload required maps
- Document citizen participation
- Provide only relevant information
- Carefully proofread
- Follow the application outline
- Answer all questions on the upload forms
- Required questions that are left blank will prevent submission
- For questions regarding the CFA, please refer to website
- For questions specific to CDBG, contact OCR

Ready to Apply for a CDBG Grant through the CFA?



Other Programs Administered by OCR

For a complete list of current funding opportunities and programs and contact information, visit the OCR website at:

<http://www.dhcr.state.ny.us/AboutUs/Offices/CommunityRenewal/>

- **New York Main Street (CFA)**
- **HOME Program**
- **Access to Home**
- **RESTORE**
- **Affordable Home Ownership Development Program (AHC AHODP)**
- **Neighborhood and Rural Preservation Program Companies (NPP/RPP)**
- **Neighborhood Stabilization Program (NSP)**

Questions?

OCRinfo@nyshcr.org

<http://www.dhcr.state.ny.us/AboutUs/Offices/CommunityRenewal/FundingOpportunities.htm>

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<http://www.nyshcr.org/Programs/NYS-CDBG/>

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New York, NY 10004

Phone 212-480-7644

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Buffalo Office

Electric Tower, Suite 105

535 Washington Street

Buffalo, NY 14203

Phone 716-847-3394

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Syracuse Office

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Syracuse, NY 13204

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